

Please complete the information below and the confidential equality profile overleaf.

Please attach your current CV to this Short Application Form

Position applied for:		Ref:
Surname	Forename(s)	Mr/Mrs/Ms/ Dr/Other:
Address		
		Postcode
Tel Numbers: Daytime	Evening	Mobile
e-mail address		

ELIGIBILITY TO WORK

If you are not from the European Community, do you require a work permit to take up employment with Run 4 Wales (please ✓ as appropriate)? Yes No

If yes please give the number: _____ Expiry date: _____

You may be asked to complete a pre-employment medical questionnaire before an appointment is confirmed.

Data Protection Act 1998 - Information provided by you within this application will be kept for the purposes of Run 4 Wales’ monitoring of its Equal Opportunities Policy. Once the recruitment process is completed, the information will be stored for a maximum of 2 years and then destroyed. If you are the successful candidate, this form will be retained within your personal file and relevant information will be taken from this form and used as part of your HR record.

I wish to apply for the position indicated and confirm that the information given on this form is a complete and accurate record. I authorise Run 4 Wales to use the information in ways described above.

Signature: _____ Date: _____

Tick box if application by email:

Please send your completed application to:

Recruitment, Run 4 Wales, Pod 1, Capital Retail Park, Leckwith Road, Cardiff, CF11 8EG or, by e-mail to enquiries@run4wales.org

Recruitment Monitoring Equality Questionnaire

Run 4 Wales is collecting information about the people in the sport so that we can make sure that as many people as possible can take part in it.

To help us with this we want to ask you some questions about your age, whether you are male or female, your ethnic background, your religion or belief, sexual orientation, gender identity and whether you have any impairments or a disability.

The survey is confidential, there is nowhere we ask for your name; all the responses will be put together into one report which will help us to consider if we need to provide more opportunities for different groups of people.

We will store your information securely and in line with the requirements of the *Data Protection Act 1998*.

Please complete the survey once and tick the method used below



	Online survey (via Welsh Athletics) https://www.surveymonkey.co.uk/r/WA-EQ
	Website download, return by email Office Manager, enquiries@run4wales.org
	Website download, printed and posted Please mark the envelope "Confidential – Equality Monitoring" and post to: Run 4 Wales, Pod 1, Leckwith Road, Cardiff, CF11 8EG

Thank you for taking the time to complete the survey; if you have any questions about the survey please contact the office: enquiries@run4wales.org